

WESLEY UNITED METHODIST CHURCH
ADMINISTRATIVE COUNCIL MINUTES
May 16, 2005

The Wesley United Methodist Church Administrative Council met Monday, May 16, 2005 in the Education Building lounge. The meeting was called to order by David Scott, Council Chair, at 5:30 p.m. Pastor Kimberly Willis opened the meeting with prayer. The April 18, 2005 minutes were unanimously approved.

Present: Jennifer Armantrout, Caroline Close, Freda Hamilton, James Lipford, Marlene Lipford, Larry Lonsinger, Jerry Ludeke, Phil Maxwell, Anne Scott, David Scott, Kimberly Willis.

Priority Items:

Summer Worship Service: There will be one worship service at 9:30 a.m. this summer. If people want to continue the 8 a.m. patio service, the Worship Committee has asked them to organize it themselves.

Nominations Committee: Pastor Kimberly reported that the nominations committee is in the process of asking people to serve on committees and will meet tomorrow to share responses.

Apportionments Campaign: Pastor Kimberly reported that \$800 had been received this week for apportionments and more than \$5,000 to date. There was discussion about the apportionments formula, and she explained that it is partially based on staff. Wesley has six paid staff members which is high for a church of Wesley's size. This makes the apportionments amounts assigned to the church higher than other churches with less paid staff.

Church Audit: The auditor will be at Wesley June 6 though 8. A letter has been sent out to all persons who need to provide information. Pastor Kimberly explained that the auditor will meet with persons who have responsibility for Wesley funds.

June 5 Sunday School Recognition: Anne Scott, Administrative Coordinator, announced that the Sunday School teachers will be recognized at the June 5 first service.

Summer Sunday School: Anne Scott explain that the One Room summer Sunday School program will run from June 12 to August 14. It will run concurrently with the worship service. There still is a need for teachers to work in the program. Each week two teachers will be working with the children, and each teacher will be asked to teach no more than two times during the summer.

50th Anniversary Celebration: Anne Scott reported that committees are working on plans for the celebration. Postcards announcing the dates are being mailed out to former members this month, and a formal invitation letter will be mailed out in July. Committee members are discussing a theme to use for the weekend event.

Fireworks, Rummage Sale and Bazaar Chairs: Phil Maxwell, Finance Chair, reported that Bob Pickard needs an assistant to work with him on organizing and running the fireworks stand. Julia Maxwell and Lisa Neath will co-chair the rummage sale. The sale will be Saturday, July 30, and Monday, August 1. There will be a Friday preview sale for members. No persons have volunteered yet to be Bazaar chairs.

Major Discussion Items:

Administrative Council Retreat: Pastor Kimberly said that the administrative council retreat will be held Saturday, June 11. The retreat will be held at First UMC. Participants will review what Wesley is currently doing and ask the question: is this carrying out the mission statement? Discussion will center on what Wesley is currently doing, what has outlived its purpose, and what should Wesley be doing that it is not currently doing.

Follow Up on Past Priority Items:

Picture Directory: Anne Scott, Membership Evangelism Chair, reported that the picture directory pages are almost completed, and the pages will be mailed to Olan Mills next week. There were 113 pictures taken of members and an additional 12 pictures submitted by people who were unable to have their pictures taken.

Work Day May 14: Larry Lonsinger, Trustees Chair, said that there was a good turnout for the May 14 work day. Work still to be done includes removing the tires, replacing the dirt in the flower beds, and working on the sprinklers.

Committee Reports:

Education:

Adult: Caroline Close, Adult Education, reported that the program Christian Believer is being considered for the Wednesday night study group. This program has been developed by the same group that developed the Disciple Studies series used during the last four years.

Sunday School: Anne Scott reported that she had a very productive meeting with the Sunday School teachers, and they have begun to plan for the fall. Pastor Kimberly and the teachers have decided to hold worship for the children up in the Education Building rather than having the children start in the sanctuary.

Youth: No report.

Finance: Phil Maxwell, Chair, explained that the church is right on budget. The church has received \$2,000 more than projected and has paid out \$4,000 less in maintenance and operations than projected. This means that even though there was a budget discrepancy between income and expenditures at the beginning of the year, they are presently balanced. Also, 100 per cent of apportionments have been paid to date.

Membership/Evangelism: Anne Scott, Chair, reported that the ice cream social and fireworks show for the neighborhood will be held Saturday, July 2. Ron Saylor again will serve as MC and set off the fireworks. There was discussion about assisting

members with medical tags by providing the church phone number as a contact. Pastor Kimberly said that the church might incur possible liability, and it was pointed out that the church phone is answered only for limited hours and there is no referral to another number.

Memorials: It was reported that the Memorials Committee will finance the commission of a hymn written by Heidi Mensink for the 50th Anniversary Celebration, using funds established as a memorial to Frank Rosenlieb and approved by Fay Rosenlieb Kennedy. There was discussion about the type of hymn wanted. It was agreed that it should be a piece that included the bells and recorders as well as the choir and that it should be a hymn that can be sung by the congregation. This should be a piece that can be used by the church on a regular basis.

Missions/Social Concerns: No report.

Staff Parish: Caroline Close, Co-Chair, reported that the committee is collecting models to use in revising the staff evaluation form. When it is completed, the form and process will be brought to Administrative Council.

Trustees: Larry Lonsinger, Chair, reported that there is a need to replace the cooler in Oglesby Hall if it is to be used by the youth during the summer. He asked that \$600 be approved to replace the cooler. It was moved by Anne Scott, seconded by Caroline Close, and unanimously approved that \$600 be approved to purchase a new cooler.

United Methodist Women: Jennifer Armantrout said that she had a complaint to bring before the council. Food from the refrigerators had been thrown out at the time of the dinner/auction, and it was being saved for WACC and UMW.

Web Site: No report

Worship: No report

Pastor's Report:

Pastor Kimberly explained that she is frustrated by her medical problems. The doctors at UCLA cannot help her, and she is still fighting to get her insurance company to cover further surgery. In the meantime she is tired and in a lot of pain. The Stephen Ministers are handling hospital visits for her.

The meeting was adjourned at 7 p.m. The next meeting tentatively is scheduled for June 20, 2005. A definite decision on whether or not to meet in June will be made at the June 11 retreat. There will be no administrative council meeting in July.

Submitted by:

Anne Scott, Administrative Coordinator

