

**WESLEY UNITED METHODIST CHURCH
ADMINISTRATIVE COUNCIL MINUTES
March 16, 2008**

The Wesley United Methodist Church Administrative Council met Monday, March 16, 2008 in the Education Building lounge. Nick Strobel, Council Chair, called the meeting to order at 5:30 p.m., and Pastor Pam Fine opened the meeting with a prayer. Nick reviewed the minutes of the January 14, 2008 meeting. The minutes were approved unanimously with a clarification that church furniture may be used for church functions held off campus.. The Administrative Council agenda was approved.

Administrative Council members present: Barbara Dethlefson, Evelyn Elliott, Pam Fine, Freda Hamilton, Barbara Knowlton, Carolyn Lonsinger, Larry Lonsinger, Gay Lynne Natho, Diane O'Dell, Stella Rous, Anne Scott, David Scott, Ruth Shivers, Nick Strobel. Visitor: Anna Murillo.

Priority Items:

Easter Week Activities: Carolyn Lonsinger, Worship chair, reported on Easter week activities. Small palms are needed for Palm Sunday. John Rous will get the large palms that are used to decorate the sanctuary. On Maundy Thursday there will be a 5:30 p.m. supper of soup, bread and water followed by a 6:15 p.m. service. The Good Friday service will be held at 12 noon at Trinity UMC. There will be a simple brunch of muffins, fruit and juice served Easter morning. The egg hunt will be held at 10 a.m. and candies are needed to fill the eggs. People will be asked to stay out of the sanctuary until the service starts on Easter Sunday so that people enter as the story is dramatized.

Study Groups (Future of Church): Pastor Pam explained that the four study groups will meet together on Saturday and discuss what has been learned. There will be a 5 p.m. meal followed by discussion from 6 to 7:30 p.m. The Wednesday night and Sunday morning classes will continue to meet with a new book.

Confirmation Class: There are four youth in the confirmation class, Greg and Dan Hanel and Jamie and Walker Maxwell. Next week the three boys will go to the Bishop's Retreat in Aptos and then to San Francisco to attend Glide Memorial UMC. The group will be confirmed May 11, Pentecost Sunday.

Youth Group Director: Diane O'Dell, Staff Parish Chair, moved, seconded by Barbara Dethlefson, that the youth group leader's salary be paid out of the general fund and not by special offerings. This was unanimously approved. Pastor Pam will begin to look for a youth leader.

Surprise Project for Bishop Shamana: Pastor Pam said that each church has been asked to contribute some symbolic item for the bishop's retirement party. Wesley presented a quilt to the bishop during the 50th anniversary celebration; that quilt currently hangs in the bishop's office. Pastor Pam will find out if the bishop plans to take the quilt or if it is

being left in the office. If the quilt is left, we may want to make another quilt for the bishop. Anna Murillo offered to make a banner to give to the bishop, There are also the possibility of letters, photos or a video display.

Earth Day Focus: Pastor Pam said that she hoped Earth Day activities could be tied into the April 20 Art Exhibit. Earth Day will be celebrated April 22. She suggested that each church committee could possibly do an Earth Day related activity.

Spiritually Themed Art Exhibit: Anna Murillo, Art Show Co-Chair, reported that the theme for the April 20 art exhibit will be “And it was good --- the Seven Days of Creation”. She encouraged people to participate. Rose Lester will offer a one day workshop at the Atkins cabin the Saturday after Easter to help people begin an art project. Anna and Rose will work with the children on a project Sunday, April 13. Tables will be placed around The Gathering Place to display the art. The show will include both visual and spoken art. Tables with finger foods will be set on the patio. Finger foods will include sandwiches, cookies, strawberries, grapes, etc.

Employee Compensation Information: Gay Lynne Natho, lawyer, passed out information and explained that employees receive compensation benefits regardless of who is at fault. They get the benefits immediately and cannot sue the employer. Providing for this insurance protects both the employee and the church. She said that it should be provided for all paid employees. Pastor Pam Fine and Administrative Assistant Terry Gonzales are covered currently. It would cost approximately \$800 to cover the choir director, bell choir director, organist, youth director, and the two nursery attendants. It was moved by David Scott and seconded by Gay Lynne Natho that after consultation with Guide One Insurance, all other employees will be covered. Larry Lonsinger, Trustees Chair, will talk with Guide One.

Vacation Church School: Anne Scott, Administrative Coordinator, explained that the Vacation Church School will be held the second week of August and will focus on mission activities around the world.

Additions to Calendar: Anne Scott listed additions to the church calendar. April 20, Art show; April 26-27, 30 Hour Famine; May 4, Godly Play presentation; May 11, Confirmation, Pentecost and Mother’s Day; and May 18, Music Sunday. Pastor Pam explained that she planned to move communion from May 4 to May 11 and have the youth who are being confirmed serve the communion.

Major Discussion Item:

Summer Activities: Pastor Pam explained that she would like to offer a summer adult class using the Living the Question” video study materials. The program is a total of 21 weeks broken into three segments, each seven weeks in length. She would teach one segment during the summer, starting in July and probably on a week night. She would teach the other two segments during the fall. Anne Scott said that she would like to plan summer activities for children in addition to the Vacation Church School. Evelyn Elliott said that she had bid on the planetarium trip at the church auction and would like to make

it an all church event during the summer. She and Nick Strobel will work on a date.

Follow Up on Past Priority Items:

Missionary Support: A letter from Katherine Parker was read, and it was explained that a candle will be placed on the altar for her. Approximately \$1,400 has been raised to date towards the \$2,500 pledge for her support.

Committee Reports:

Education:

Adult: Stella Rous, co-chair, reported that all three adult study groups will study the book Five Practices of Fruitful Congregations as a follow up to their current studies. The five practices are: Radical Hospitality, Passionate Worship, Intentional Faith Development, Risk-Taking Mission and Service and Extravagant Generosity.

Sunday School: Anne Scott needs people to lead the children's narthex activities.

Youth: Pastor Pam said that the youth are currently meeting every other week.

Finance: It was reported that there is approximately \$5,000 in the Scrip account, and this should be moved into the general budget as Wesley no longer offers Scrip.

Membership/Evangelism: Pastor Pam will offer baptism on Pentecost Sunday, and Dan Hanel will be baptized in addition to being confirmed. She will issue an invitation for anyone else who wishes to be baptized.

Memorials: No activity this month.

Missions/Social Concerns: Ruth Shivers, Food Bank Coordinator, explained that she has gotten two volunteers to assist with the Food Bank. Cleona Cope will take over as coordinator and Anna Murillo will pick up the food and bring it to Wesley.

Staff Parish Relations: Diane O'Dell, chair, explained that the committee has completed the pastor's evaluation and has sent it to the conference.

Trustees: Larry Lonsinger, chair, reported that the tree trimming has been done, and the lock on Room 1 has been fixed.

United Methodist Women: Barbara Knowlton, UMW president, explained that three members had attended a UMW district retreat. The rummage sale will be the first weekend in April, and small items are requested.

Web Site: Nick Strobel encouraged people to check out the website and add items.

Worship: Report already given.

Pastor's Report: Pastor Pam handed out a list of activities that she had done for the last two months and briefly discussed each.

The meeting was adjourned at 7:07 p.m.

Submitted by: Anne Scott

The next Administrative Council meeting will be April 21, 2008.