

**WESLEY UNITED METHODIST CHURCH  
ADMINISTRATIVE COUNCIL MINUTES  
January 23, 2006**

The Wesley United Methodist Church Administrative Council met Monday, January 23, 2006 in the Education Building lounge. The meeting was called to order by Nick Strobel, Council Chair, at 5:30 p.m. Nick opened the meeting with prayer. The December minutes were approved as written. Nick reviewed the agenda and asked that the Endowment Committee be added to the Standing Committee reports.

Administrative Council members present: Donna Adams, Caroline Close, Barbara Dethlefsen, Freda Hamilton, Barbara Knowlton, Jean Ann Lansche, James Lipford, Marlene Lipford, Larry Lonsinger, Phil Maxwell, Anna Murillo, Anne Scott, David Scott, Nick Strobel, Sharyn Woods. Council visitors present: Jennifer Armantrout,

**Priority Items:**

Report on Pastor Kimberly's progress: Jean Ann Lansche, Freda Hamilton and Anne Scott described taking dinners over to Pastor Kimberly and talking with her. The surgery appears to be successful and although Pastor Kimberly is experiencing pain, she appears to be recovering well. She has out of town friends staying with her to help her as she is confined to a wheelchair. There are 27 church members signed up to bring food in.

Church Responsibilities during Pastor's Absence: Anne Scott, Administrative Coordinator, reported that she met with Pastor Kimberly, and they had apportioned responsibilities for the Sunday worship service. Persons involved have been given a list of assigned responsibilities. The Stephen Ministers met with Pastor Kimberly and each has been assigned a hospital for visits of hospitalized members. They also will take communion to shut-ins each month. Anne is working on projects that Pastor Kimberly wants accomplished; these include promoting the adoption of apportionments and getting Hank Webb fingerprinted so that he can lead the youth group. She also will work with Hank to be sure that two adults are present during the Sunday evening youth group meetings.

End of Year Finance Report: Sharon Woods, Finance Chair, reported that pledged giving was down for 2005 but non-pledged giving was up. There was 100 per cent of apportionments paid for the year. The church experienced a net loss of \$7,199, expenditures over income taken in.

Examination of Financial Report: Sharon Woods reported that she and Michael Dailak will meet to clean up the holding accounts. She reviewed the accounts where money is currently held. Marlene Lipford said that she will follow up on the Boy Scout money held in that holding account and will recommend what the proper disbursement should be for those funds.

Summary of Pledge Campaign Results: Sharon Woods, Finance Chair, explained that 86 pledges had been received for 2006. These were divided as follows: 32 pledges were

increased, six pledges were decreased, 29 pledges stayed the same, and there were 19 new pledges. The total amount pledged is \$166,510; this is a \$16,000 increase over 2005. To date a total of \$2,780 has been pledged for 2006 apportionments.

Apportionments Adoption: Anne Scott, Administrative Coordinator, explained that she met with the Finance Committee and received approval to conduct an apportionments adoption campaign in February. She plans to publicize the various apportionments in the Outlook and to conduct a campaign similar to what she did last spring.

Youth Update: Anna Murillo reported that Pastor Kimberly, Hank Webb and Pat Carter met with the youth and their parents to discuss how to continue the youth program. It was agreed that the youth would have a Sunday morning weekly class with Pat Carter as the leader and would meet on the 2<sup>nd</sup> and 4<sup>th</sup> Sundays with Hank Webb as leader. Other church members will be invited to talk to the youth about their faith journeys. Anne Scott pointed out that we need to have a second adult present Sunday evening, and she will work with Hank Webb regarding this.

UMW Dinner: Barbara Knowlton, UMW president, said that the UMW ham dinner is scheduled for this Saturday night. Jennifer Armantraut will be the cook. There will be a vegetarian lasagne also offered, and this will be publicized. There is a need for volunteers to help prepare and clean up.

Status of Gathering Place Drapes: Larry Lonsinger, Trustees Chair, reported that the Gathering Place drapes have been cleaned and repaired. The drapes have been rehung, move smoothly on the tracks, and look very nice. He expects that they will last for several years.

Feb. 12 Missions Lunch: Phil Maxwell, Missions Chair, explained that the committee members have not found a missions person to come and speak on Feb. 12, therefore, the lunch on that date is uncertain. If a speaker is found, the lunch will be publicized. If a speaker can be found for another date, the lunch will be changed to that day. Nick Strobel reminded the council that there is a Wesley Campus Ministry lunch scheduled for Sunday, Feb. 26.

Dinner/Auction: Phil Maxwell, reporting for auction chair Julia Maxwell, said that the dinner/auction will be held Saturday, April 1, from 6 to 9 p.m. There will be an organizational planning meeting Feb. 1, 6:30 p.m., at the Maxwell home. Freda Hamilton will handle the reservations and will take reservations each Sunday. Julia is asking for people to donate items for the auction and to donate money to offset the dinner costs.

### **Major Discussion Items:**

Rummage Sale Proposal: Phil Maxwell asked that the rummage sale discussion be postponed until Pastor Kimberly returns and can participate in the discussion.

**Follow Up on Past Priority Items:**

Angel Tree Party Dec. 17: Phil Maxwell said that 10 families attended out of the 30 families invited. Everyone who attended agreed that the party was a great success. There were 95 children who received presents and only one child could not be located.

Alternative Giving for Christmas: Phil Maxwell reported that between \$5,500 and \$6,000 was donated in alternative giving. There was approximately \$4,500 donated in presents for the Angel Tree and \$1,200 donated to Habitat for Humanity, Heifer International, and the Bakersfield Homeless Center.

**Committee Reports:**

Education: Jean Ann Lansche, Education Committee Co-Chair, reported that the Education Committee will hold a retreat with Pastor Kimberly when she has recovered from her surgery.

Adult: Barbara Dethlefsen reported that the Thursday Morning study group is reading a new book on forgiveness. Anne Scott said that she has ordered a book about Jesus to use in February for a Sunday morning adult class and a Lenten studies book that both the Sunday class and the Thursday morning class will use.

Sunday School: Anne Scott said that the Sunday School children packed a box of supplies to send to the Vacaville church that was flooded. The children decided on the items that should be included and wrote letters and made necklaces to include in the box. During the children's worship service they are learning songs that are sung in the 10:30 a.m. worship service and are learning about the Order of Worship and the Lord's Prayer.

Youth: Report already given.

Finance: Sharon Woods, Committee Chair, announced that the Finance Committee will meet quarterly. Meetings will be held on Sunday after the worship service, and the committee will meet in the church office. Dates are: March 19, June 11, and Sept. 17.

Membership/Evangelism: Anne Scott explained how the Stephen Ministers have divided responsibilities for caring for people while Pastor Kimberly is incapacitated.

Memorials: Donna Adams, Memorials Chair, said that there has been one memorials donation since the last meeting. The committee has not met because nothing has occurred regarding memorials.

Missions/Social Concerns: Phil Maxwell, Missions Chair, explained that the Missions Committee plans to start the Alternative Giving campaign in September 2006 and publicize how people can request of their loved ones that they donate in their name rather than buy them a gift. He said that the blanket/coat giveaway became a costly program because few blankets were donated, and the committee had to buy most of the blankets that were given away. The committee may cut the program back to giving out coats which may be purchased cheaply at Goodwill stores. Pat Carter has agreed to serve as the UMCOR liaison on the committee, and a liaison for missionaries is still needed. Phil asked that the transportation program be publicized in the Outlook.

Staff Parish: The committee has not met since the last AdMin Council meeting. Joy Wong, the new pianist, has been hired on probation through Easter. It is possible that an organist/pianist will become available in June, and contacts are being made with that person.

Trustees: Larry Lonsinger explained that two feet have been added to the fence by the Gathering Place, and it has been topped with barbed wire. He will have a sign erected to state that the fence is topped with barbed wire. The cost of removing the tree by Oglesby Hall is estimated at \$215, but the tree won't be removed until the ground is dry. Termites have infested the Bride's Room, and Weston Exterminator has said that it will cost \$650 to exterminate them. Larry will go ahead and have the work done. The parsonage patio was not repaired prior to Pastor Kimberly's surgery and is now postponed until Pastor Kimberly has recovered and feels up to having the work done.

United Methodist Women: Barbara Knowlton, UMW president, said that the general meeting had 15 persons present, and they signed a large get well card for Pastor Kimberly. She feels that the UMW organization is off to a good start this year.

Web Site: Nick Strobel, Webmaster, asked that information regarding children be provided, and Anne Scott said she would do so. He said that he would like to have staff lists to put on the website.

Worship: Anna Murillo, Worship Chair, reported that a committee has been established to discuss the possibility of providing a labyrinth at Wesley. It was explained that a labyrinth is a meditative tool that helps people to focus their thoughts. The committee will hold a March 4 retreat at the parsonage to plan Holy Week activities.

Announcements: Nick Strobel announced that the annual Dodger trip will be May 5.

The meeting was adjourned at 6:45 p.m. The next meeting will be Feb. 27, 2006.

Submitted by: Anne Scott