

**WESLEY UNITED METHODIST CHURCH  
ADMINISTRATIVE COUNCIL MINUTES  
February 21, 2005**

The Wesley United Methodist Church Administrative Council met Monday, February 21, 2005 in the Education Building lounge. The meeting was called to order by David Scott, Council Chair, at 5:40 p.m. Pastor Kimberly Willis opened the meeting with prayer. The January 10, 2005 minutes were unanimously approved

Present: Jennifer Armantrout, Pat Carter, Caroline Close, Joshua Huddleston, Barbara Knowlton, Tom Larwood, Ana Lester, James Lipford, Larry Lonsinger, Jerry Ludeke, Julia Maxwell, Phil Maxwell, Anne Scott, David Scott, Dolores Shumate, Lisa Strobel, Nick Strobel, Evelyn Wells, Kimberly Willis, Mary Jane Yantis.

**Priority Items:**

Lent, Easter Week Plans: Lisa Strobel, Worship Chair, explained that a single service will be held at 10:45 a.m. on Palm Sunday, April 20, and the choral composition by Heidi Mensink that was to be presented at Christmas will be presented that morning. There will be Sunday School at 9 a.m. A simple supper and worship service will be held on Maundy Thursday, April 24. A March 25 Good Friday joint service will be held at First Methodist Church. Wesley's sanctuary will be open Saturday morning, March 26, from 10 a.m. to 12 noon for an Easter Eve time of reflection. Easter Sunday, March 27, will have two services with a continental breakfast and children's egg hunt between services.

Feb. 27 Pancake Breakfast: Pastor Kimberly reported that the Men's Group will put on a pancake breakfast Sunday morning between services. Bob Pickard was to be in charge of the breakfast but has had a stroke, and Duane Shoffner has organized the event.

Bell Cleaning and Repair: Mary Jane Yantis appeared before the council to explain that the church bells need to be cleaned and repaired. Bells should be cleaned/repared every five years, and Wesley's bells haven't been serviced in 13 years. Yantis explained that the cost will be \$550 for a bell restorer to come from Southern California and work on the bells. It was moved by Phil Maxwell, seconded by Lisa Strobel and approved unanimously that Yantis contact the person and arrange for the bell cleaning/repair. It was noted that \$500 already is in the budget to be used for the bells.

Church Rekeying Proposal: Larry Lonsinger, Trustees Chair, explained that Snyders can do the rekeying for an estimated \$650. Keys then will be reissued on a much more restrictive basis, and a list will be kept of all persons who have a key. Larry Lonsinger moved, Anne Scott seconded and it was unanimously approved that the church buildings be rekeyed and a very limited number of master keys be issued.

March 12 Work Day: Larry Lonsinger said that the Trustees were moving the spring Work Day to May.

April 16 Dinner/Auction: Julia Maxwell, Auction Chair, reported that the Saturday, April 16, dinner/auction theme is “One Magical Evening”. It will begin at 6 p.m. in the Gathering Place. Tickets will be \$30. There will be both a live auction and a silent auction. Sandy Yoon is in charge of the dinner. The menu will be stuffed pork loin or grilled Portobello mushrooms, baked potato, Asian green beans, mixed baby green salad, fancy baked breads and a selection of fine desserts and coffees. The committee still is arranging for entertainment.

2005 Church Budget Revisions: Phil Maxwell, Finance Chair, said that the Finance Committee is working on reducing the budget so that it balances with anticipated income. He requested that all committee chairs turn in their revised budgets to him. He reported that the January 2005 income and expenditures balanced.

Church Directory: Anne Scott, Administrative Coordinator, said that pictures for the new church directory will be taken April 28, 29 and 30. Sign ups for picture times will begin Palm Sunday.

Vacation Bible School, Sunday School: Anne Scott requested that the council approve that the Vacation Bible School be held August 15-19, the week before school begins. A “home grown” curriculum will be developed around the theme “All Creatures Great and Small”. She distributed a model of what she planned for the week. Pat Carter moved, Dolores Shumate seconded, and it was unanimously approved that the VBS be held August 15-19 and the model be adopted. Scott said that she will be meeting with the Sunday School teachers to begin to plan for the 2005-06 school year.

Youth Group: Josh Huddleston, Youth Group Director, reported that two young people, Jamie Maxwell and Gia Murillo, have signed up to go to a junior high conference in Santa Cruz March 11-13. He will need a woman chaperone to accompany them. He explained that the Bakersfield Methodist youth groups are organizing a joint barbeque. This year the 30-hour famine retreat will be held in late spring and funds collected will benefit UMCOR. Huddleston showed the color “berry cobbler” that the youths have picked to paint the walls of Oglesby Hall.

### **Major Discussion Items:**

Wesley Personnel Policies for Lay Staff: Pat Carter, Staff Parish Co-Chair, presented the personnel policy that has been developed by the Staff Parish committee and Pastor Kimberly. She explained the revisions that have been made since the first draft was presented. James Lipford questioned the policy’s provision that the Staff Parish Committee had the right to dismiss an employee rather than Administrative Council having that right. Pastor Kimberly explained that this was in accordance with conference policy. It was moved by Pat Carter, seconded by Jennifer Armantrout, and approved 15 yes, 1 no, that the policy be adopted.

Cooperative Parish Model: Pastor Kimberly explained that the area Methodist Churches are interested in adopting a cooperative parish model. There will be a planning meeting March 13 to brainstorm ideas of projects that the churches could do together. Anna and

Dan Murillo will represent Wesley at that meeting. During the Lenten season the churches are working together to collect items for the Bakersfield Homeless Center. Wesley will collect toothbrushes and pots and pans for the center. Anne Scott moved, Dolores Shumate seconded, and it was unanimously approved that Wesley participate in the area Methodist Cooperative Parish Model.

**Follow Up on Past Priority Items:**

UMW Chicken Dinner: Evelyn Wells, UMW President, reported that the January 29 chicken dinner made a \$873 profit. There were approximately 115 dinners served.

**Committee Reports:**

Education: Nick Strobel, Education Co-Chair, reported that the Education Committee will meet Wednesday.

Adult: No report.

Sunday School: Report already given. Youth: Report already given.

Finance: Report already given.

Membership/Evangelism: Pastor Kimberly explained that Wesley will host a district workshop on conflict resolution on Saturday, April 9. The workshop will feature consultant Speed Leas. The Membership/Evangelism committee will host the event and arrange for a lunch.

Memorials: Evelyn Wells, Chair, said that the committee does have funds to spend on projects and asked people to recommend church needs.

Missions/Social Concerns: Report already given.

Staff Parish: Report already given.

Trustees: Report already given.

United Methodist Women: Evelyn Wells reported that the annual Methodist women's retreat will be April 5-7 at the Episcopal Conference Center. The anniversary cookbook has been mailed to the printer.

Web Site: Nick Strobel, Web Master, asked that reports and information be emailed to him, and he will place the items on the web site.

Worship: Report already given.

**Pastor's Report:**

Pastor Kimberly reported an outside auditor will examine Wesley's books and processes April 5-6. There will be an approximate cost of \$700 for the auditor. Pastor Kimberly said that next week she will attend her last meeting of the First Parish program in North Carolina. Retired pastor John Corson will preach and serve communion March 6.

The meeting was adjourned at 7:15 p.m. The next meeting will be March 21, 2005.

Submitted by: Anne Scott, Administrative Coordinator

