

WESLEY UNITED METHODIST CHURCH
ADMINISTRATIVE COUNCIL MINUTES
April 18, 2005

The Wesley United Methodist Church Administrative Council met Monday, April 18, 2005 in the Education Building lounge. The meeting was called to order by David Scott, Council Chair, at 5:30 p.m. Pastor Kimberly Willis opened the meeting with prayer. The March 21, 2005 minutes were unanimously approved.

Present: Dick Adams, Donna Adams, Caroline Close, Freda Hamilton, Joshua Huddleston, James Lipford, Marlene Lipford, Larry Lonsinger, Julia Maxwell, Phil Maxwell, Anne Scott, David Scott, Dolores Shumate, Lisa Strobel, Nick Strobel, Kimberly Willis.

Priority Items:

Picture Directory: Anne Scott, Membership Evangelism Chair, reported that signups are almost completed for the Picture Directory photo days April 28-30. Volunteers are needed to assist during the three days of picture taking.

Nominations Committee: Anne Scott explained that the Nominations Committee members are contacting current church leaders to determine if they want to remain in their positions. The committee will meet April 27 to discuss what they have found. Pastor Kimberly then will guide the committee in making recommendations to fill vacant positions.

Summer Sunday School: Anne Scott described the One Room Schoolhouse curriculum materials that will be used for the summer Sunday School program. She plans to develop packets of materials for each Sunday that may be used by volunteer teachers. The program will be for children aged four through nine. Older children will be encouraged to attend the worship service. A list for volunteers to sign up will be posted in May.

Fireworks, Rummage Sale and Bazaar Chairs: Phil Maxwell, Finance Chair, reported that he has a chairperson for the rummage sale but does not want to disclose the name yet. He requested that the rummage sale be moved to August 5-6, the first Friday-Saturday of the month. This change of dates will provide the sale at the beginning of the month which is closer to peoples' payday and further away from the August Vacation Church School week. This was approved by consensus. Maxwell said that he would like to get a co-chair to work with Bob Pickard on the fireworks booth. He does not yet have a Bazaar chair and asked that an appeal for a chair be put in the Outlook.

Work Day May 14: Larry Lonsinger, Trustees Chair, said that there will be a church Work Day Saturday, May 14. He is developing a list of repairs that need to be done.

Altar Guild: Pastor Kimberly explained that she is requesting that the position of Altar Guild Coordinator be added to the Worship Committee. The coordinator will arrange for persons to close up the sanctuary after the worship service. This will include blowing out

the candles, locking the doors and turning on the alarm. A schedule of volunteers will be established, similar to the schedule for the lay readers.

Church Audit: Pastor Kimberly said that an outside auditor will go through Wesley's books June 6-8. The district requires that this be done. All books and procedures will be audited and changes recommended as needed. Pastor Kimberly will report back to the Council once the audit has been completed.

Music Sunday, May 15: Lisa Strobel, Worship Chair, explained that a combined worship service will be held Sunday, May 15, to celebrate Pentecost and to present the annual church music Sunday program. The service will be at 10:45 a.m. There will be Sunday School at 9 a.m.

Major Discussion Items:

Administrative Council Retreat: Pastor Kimberly said that she would like to hold a retreat with the old and newly elected Administrative Council members. The retreat is tentatively scheduled for Saturday, June 11, 9 a.m. to 2-3 p.m., at a site to be determined. This will not be an open retreat for all church members as its purpose is to provide a time when the Administrative Council members come together and focus on their collective role as the church leaders for the year. Pastor Kimberly will locate a place for the retreat.

Follow Up on Past Priority Items:

April 16 Dinner Auction Plans: Julia Maxwell, Chair, reported that the dinner/auction made a \$11,361 profit. This is \$3,000 more than was made last year. There were 87 paid seats and 41 bidders; 16 bidders were not members of Wesley. She definitely recommends that the dinner/auction be held next year.

Church Rekeying: Larry Lonsinger, Trustees Chair, reported that the church rekeying has been completed, and keys have been distributed.

April 9 Speed Leas Workshop: Anne Scott reported that Wesley hosted the district Speed Leas Conflict Management worship. There were 35 participants. Everyone who attended had good things to say about Wesley's organization and hospitality at the event.

Committee Reports:

Education: Nick Strobel, Education Co-Chair, reported that Sunday School summer materials are being purchased and that Cokesbury will provide free fall materials if the Sunday School decides to use the Exploring Faith United Methodist curriculum. The offer to provide free materials for one quarter is to give churches an opportunity to use the curriculum on a trial basis.

Adult: Caroline Close, Adult Education, said that the committee is looking for adult curriculum materials to use next year including a year long study for the Wednesday night study group.

Sunday School: Anne Scott reported that the Sunday School is running smoothly. There will be a Sunday School teachers meeting Saturday, April 23, to which all interested people are invited. The focus will be on planning for next year. Plans are continuing for

the August Vacation Church School and for the summer Sunday School.

Youth: Julia Maxwell reported that the youth served at the dinner/auction and did a great job. Josh Huddleston, Youth Director, said that the youth program is going well. The young people will be painting two walls in Oglesby, one darker and one lighter, to see which color they like best. The group is ranging between six and 12 participants each Sunday evening, and their discussions range among a variety of topics from dating to Gospel basics.

Finance: Phil Maxwell, Chair, explained that the church has paid 100 per cent of its apportionments to date. This has been helped by the fact that the church has not had to pay out much on maintenance and repairs this spring.

Membership/Evangelism: Dolores Shumate described how successfully the prayer quilt project is doing. There are approximately 10 people coming each Monday to work on the quilts, and there are five quilts already stockpiled to be given out. To date, two quilts have been given. Anne Scott said that plans are being made for the July 1 ice cream and fireworks show. Barbara Knowlton will be in charge of that event.

Memorials: No report.

Missions/Social Concerns: Julia Maxwell, Chair, said that the committee is considering hosting a health fair for the neighborhood. This would be combined with a breakfast. Sharyn Woods would be in charge of the event. Pastor Kimberly reported that the area United Methodist churches' Lenten drive to provide items for the Bakersfield Homeless Shelter resulted in a great amount of items being donated. She hopes that further joint church projects may be undertaken.

Staff Parish: Caroline Close, Co-Chair, reported that the committee is working on redesigning the staff evaluation form and process. When it is completed, the form and process will be brought to Administrative Council.

Trustees: Larry Lonsinger, Chair, reported that eight blinds were fixed in Oglesby Hall but that two still need to be repaired. The sprinklers are being repaired, and there is an effort to reduce the number of sprinklers by putting in a different type. Locks are being put on the back gates.

United Methodist Women: Dolores Shumate reported that the cook books have been proofed and returned to the printers. Two UMW representatives attended the district retreat.

Web Site: Nick Strobel, Web Master, said that he is putting Easter and dinner/auction pictures on the web site.

Worship: Lisa Strobel, chair, said that the committee has discussed the worship format and has decided not to recommend any change. There will be two services offered next year, identical to this year. During the summer there will be a 9:30 a.m. sanctuary service

starting Sunday, June 12. A coordinator for the 8 a.m. patio service is needed. The fall worship service schedule will begin Sunday, August 29, as that is when school and regular Sunday School will start. The suggestion was made that during the summer a hymn sing night with lemonade and watermelon be offered.

Pastor's Report:

Pastor Kimberly explained that the "adopt an apportionment" project is in the works. She will put together a packet of materials on apportionments for persons who wish to adopt an apportionment and will begin to distribute apportionment materials to all church members. She said that she is trying to get an appointment at the UCLA Medical Center to get a further consultation on what can be done for her ankle. She again is having difficulty walking and is in constant pain.

The meeting was adjourned at 6:48 p.m. The next meeting will be May 16, 2005.

Submitted by:

Anne Scott, Administrative Coordinator